

TEN BROECK ACADEMY & FRANKLINVILLE CENTRAL SCHOOL

31 NORTH MAIN STREET ♦ FRANKLINVILLE, NEW YORK 14737
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Memo: Temporary Revised Drop-off/Pick-up Procedure Elementary School Only

Effective: October 5, 2020

From: Thomas Riddoch – Elementary School Principal

During construction and to ensure the safety of our students during pick-up and drop-off, it is necessary to reroute traffic away from the South entrance **beginning Monday, October 5th for about 4 weeks**. This will affect the Elementary only! During this time, no students or staff will be allowed to enter or exit through the South doors. All car riders and walkers will enter/exit through the main entrance.

Morning Drop-off

- Vehicles will enter through Riggs St, proceed toward the building, enter the bus loop (opposite current traffic flow) from the South end and drop off in front of the main entrance.
- After dropping off, vehicles will then proceed out the North entrance onto Route 16.
- Walkers will enter the school grounds off of Route 16, cross at the crosswalk and proceed to the main entrance.

Afternoon Pick-up

- Vehicles will still enter the Riggs Street entrance and the Car Rider Pro system will identify cars.
- Cars will proceed toward the building, enter the bus loop (opposite current traffic flow) from the South end and pickup North of the main entrance using the same system we currently use.
- Walkers will enter off of Route 16, cross at the crosswalk, and proceed to the main entrance where you will follow the current procedure of check-in.

Students who ride the bus or are independent walkers will be dismissed from the North end exits.

If you have any questions please contact me here at the school at 716.676.8020

Teach, Believe, Aspire ~ Fostering a Culture for Success
“Preparing Students Today for the World Tomorrow”