

FRANKLINVILLE CENTRAL SCHOOL DISTRICT
SHARED DEVICE AGREEMENT FOR PARENT(S)

I agree that my child will use the device provided for instructional purposes ONLY and I also agree to the following:

1. The device being assigned to my child is the property of the Franklinville Central and will be returned to my child's school by the end of each school year on the date requested by the administration.
2. I agree to permit my child to connect this device to our home Internet service. If Internet service is not available, I will let my child's homeroom teacher know so that arrangements can be made when my child has home work assignments.
3. I will provide an atmosphere that will encourage the responsible participation of my son/ daughter in the shared device program.
4. I agree to supervise my child when they are using the Internet at home and will not hold the District responsible for any online misbehavior by my child when at home.
5. I have received instructions about the care and operation of the device and will follow these instructions. In case of accidental damage to or malfunction of the device, I will immediately notify my student's principal.
6. In case the device is stolen, I will provide a copy of the police report, a case number and other information that may be necessary to the Franklinville Central School administration. I understand that this device has been purchased with state funds and is subject to investigation in the case of theft.
7. I understand that if purposeful or malicious damage is caused by my child, I may be held financially responsible. The District will address these situations on a case-by-case basis.
8. I have reviewed the Franklinville Central School Technology Acceptable Use Policy and Regulation and agree to encourage my child to follow its expectations.
9. I understand that failure to comply with the terms of the contract may result in my son/daughter's disqualification from the shared device program.
10. I will encourage my child to keep the charging accessories at home and charge their iPad nightly. Lost adapter charge is \$25. Lost USB cable charge is \$15.

STUDENT NAME: <i>Please print</i>	PARENT NAME: <i>Please print</i>	
PARENT SIGNATURE:	DATE:	
STUDENT BUILDING (please check): <input type="checkbox"/> Elementary School <input type="checkbox"/> High School	HOMEROOM	GRADE

FRANKLINVILLE CENTRAL SCHOOL DISTRICT
STUDENT PLEDGE FOR SHARED DEVICE USE

1. I will take good care of the shared device I am assigned.
2. I will never leave the device unsecured. While at school the device will be with me in or in my locker/gym locker. I will not ask another student to be responsible for it. At home, I will keep in a responsible location.
3. I will never loan out the device to other individuals.
4. I will keep food and beverages away from the device since they may cause damage to it.
5. I will protect the device by keeping it in the case and handling it with care.
6. I will not place decorations on the device, power cords, or carrying case. I will not write on the device, power adapter, or carrying case.
7. I understand that the device and carrying case are subject to inspection at anytime without prior notice.
8. I will immediately report any damage, malfunction, or loss of the device.
9. When using the device on the bus I will be safe and respectful, following the posted rules.
10. I will not use the device to record, transmit or post photos or videos of anyone without their permission.
11. I will not use the device to harass, bully, demean, humiliate, intimidate, embarrass or annoy classmates, staff, or others.
12. I will not use the device in locker rooms, Health Office, restrooms, or any other area where an individual expects privacy.
13. I agree to return the device, power cords, and case in good working condition.
14. I will follow the policies outlined by the Franklinville Central School Technology Acceptable Use Regulations.

STUDENT NAME: _____

STUDENT SIGNATURE: _____ DATE: _____

BUILDING: _____ HOMEROOM: _____ GRADE: _____

PARENT SIGNATURE: _____ DATE: _____

SUBJECT: STUDENT ACCEPTABLE USE POLICY (AUP)

The Board will provide access to various computerized information resources through the District's computer system ("DCS") consisting of software, hardware, computer networks, and electronic communications systems. This may include access to email, on-line services, and the Internet. It may include the opportunity for some students to have independent access to the DCS from their home or other remote locations. All use of the DCS, including independent use off school premises, will be subject to this policy. Further, all DCS use must be in support of education or research and consistent with the goals and purposes of the District.

Access to Inappropriate Content/Material and Use of Personal Technology or Electronic Devices

This policy is intended to establish general guidelines for the acceptable student use of the DCS and also to give students and parents or guardians notice that student use of the DCS will provide student access to external computer networks not controlled by the District. The District cannot screen or review all of the available content or materials on these external computer networks, thus, some of the available content or materials on these external networks may be deemed unsuitable for student use or access by parents or guardians.

It is virtually impossible to completely prevent access to content or material that may be considered inappropriate for students. Students may have the ability to access this content or material from their home, other locations off school premises and/or with a student's own personal technology or electronic device on school grounds or at school events. Parents and guardians should establish boundaries and standards for the appropriate and acceptable use of technology and communicate these boundaries and standards to their children. The acceptable use standards outlined in this policy apply to student use of technology via the DCS or any other electronic media or communications, including by means of a student's own personal technology or electronic device on school grounds or at school events.

Standards of Acceptable Use

Generally, the same standards of acceptable student conduct which apply to any school activity apply to use of the DCS. This policy does not attempt to articulate all required and/or acceptable uses of the DCS; nor is it the intention of this policy to define all inappropriate usage.

District students must also adhere to the laws, policies, and rules governing computers including, but not limited to, copyright laws, rights of software publishers, license agreements, and student rights of privacy created by federal and state law.

Students who engage in unacceptable use of the DCS may lose access in accordance with applicable due process procedures, and may be subject to further discipline in accordance with the District *Code of Conduct*.

(Continued)

Students

SUBJECT: STUDENT ACCEPTABLE USE POLICY (AUP) (Cont'd.)

Student data files and other electronic storage areas are considered District property subject to control and inspection. The Computer Coordinator may access all files and communications without prior notice to ensure system integrity and that users are complying with the requirements of this policy. Students should not expect that information stored on the DCS will be private.

Notification

The District's AUP will be disseminated to parents and students in order to provide notice of the school's requirements, expectations, and students' obligations when accessing the DCS.

General Obligations Law § 3-112

NOTE: Refer also to Policy #8271 -- Internet Safety/Internet Content Filtering Policy
District *Code of Conduct*

Adoption Date

SUBJECT: STUDENT USE OF PERSONAL TECHNOLOGY

In order to promote a proper educational environment, ensure examination security and protect the privacy of individuals, the Board of Education, reserves the right to restrict student use of District owned technologies and personal technology on school property or at school-sponsored events. The school is not responsible for electronic devices brought to school. This includes but is not limited to cell phones, recording devices, cameras, or other electronic devices. Those students who are in violation of this policy will have their electronic equipment confiscated.

Outside of the instructional day (detention, study hall, athletic and extracurricular activities), students are prohibited from using such electronic devices to engage in behavior that is a violation of the District's Acceptable Use Policy or that which would cause a substantial interference with the event or educational process.

"Cyber" Violations

The Code of Conduct prohibits inappropriate and/or unauthorized use of technology (i.e., personal electronic devices such as cell phones; computers; cameras; video and/or audio taping equipment; software; etc.) and/or the internet to engage in behaviors including, but not limited to, bullying, intimidating, threatening, harassing, maligning and/or defaming others, accessing websites for non-academic purposes (e.g., social networking; media downloads, etc.), as well as use of unauthorized proxies or "tunneling". Violations will be treated as a class disruption and result in school discipline as deemed appropriate by administration.

Violations will result in confiscation.

- a) Cell phone use is prohibited in any classroom during the provision of instruction;
 - During any test, examination, or in any situation with the potential for plagiarism or cheating;
 - In the restroom, locker room or other areas where individuals have an expectation of privacy.
- b) Appropriate cell phone use is allowed during the instructional day in lunch recess/Senior lounge only or with explicit permission from staff for emergency purposes.
- c) Devices must remain in silent mode. Students must store their individual cell phone or electronic device in their school locker.

(Continued)

SUBJECT: STUDENT USE OF PERSONAL TECHNOLOGY (Cont'd.)

Offenses

If at any time a student becomes non-compliant with a faculty member confiscating a cell phone for violations of District Policy, said student will be immediately suspended from school for insubordination.

If the use of cell phones on District property is in conjunction with illegal activity, used in threatening behavior, or in some fashion compromises the Franklinville Central School Code of Conduct, the phone will immediately be given to local law enforcement officials.

- a) **First Offense:** (Warning) Students will be allowed to recover the phone from the main office at the end of the school day.
- b) **Second Offense:** Students phone will be confiscated and a discipline referral will be issued. Level of discipline will be determined by the principal. A parent/guardian will be required to pick up the cell phone.
- c) **Third Offense:** Students phone will be confiscated along with two days of In School Suspension. A parent/guardian will be required to pick up the cell phone. Students will not resume their normal class schedule until the two days of In School Suspension are served.

Any further Cyber violations beyond the third offense will require a meeting with the Superintendent of Schools, the student, a parent/guardian to determine future compliance with Policy #7316.

Instruction

SUBJECT: INTERNET SAFETY/INTERNET CONTENT FILTERING

In compliance with the Children's Internet Protection Act (CIPA) and Regulations of the Federal Communications Commission (FCC), the District will ensure the use of technology protection measures (i.e., filtering or blocking of access to certain material on the Internet) on all District computers with Internet access. These technology protection measures apply to Internet access by both adults and minors with regard to visual depictions that are obscene, pornographic, or, with respect to the use of computers by minors, considered harmful to students. The District will provide for the education of students regarding appropriate online behavior including interacting with other individuals on social networking websites and in chat rooms and regarding cyberbullying awareness and response. Further, appropriate monitoring of online activities of minors, as determined by the building or program supervisor, will also be enforced to ensure the safety of students when accessing the Internet.

Further, the Board's decision to utilize technology protection measures and other safety procedures for staff and students when accessing the Internet fosters the educational mission of the District, including the selection of appropriate instructional materials and activities to enhance the schools' programs and to help ensure the safety of personnel and students while online.

However, no filtering technology can guarantee that staff and students will be prevented from accessing any inappropriate sites. Proper safety procedures, as deemed appropriate by the applicable administrator or program supervisor, will be provided to ensure compliance with the CIPA.

In addition to the use of technology protection measures, the monitoring of online activities and access by minors to inappropriate matter on the Internet may include, but will not be limited to, the following guidelines:

- a) Ensuring the presence of a teacher and/or other appropriate District personnel when students are accessing the Internet including, but not limited to, the supervision of minors when using email, chat rooms, instant messaging, and other forms of direct electronic communications. As determined by the appropriate building administrator, the use of email, chat rooms, as well as social networking websites, may be blocked as deemed necessary to ensure the safety of students;
- b) Monitoring logs of access in order to keep track of the websites visited by students as a measure to restrict access to materials harmful to minors;
- c) In compliance with this Internet Safety Policy as well as the District's Acceptable Use Policy (AUP), unauthorized access, and other unlawful activities by minors are prohibited by the District and student violations of these policies may result in disciplinary action; and
- d) Appropriate supervision and notification to minors regarding the prohibition as to unauthorized disclosure, use, and dissemination of personal identification information regarding students.

(Continued)

Instruction

SUBJECT: INTERNET SAFETY/INTERNET CONTENT FILTERING (Cont'd.)

The determination of what is "inappropriate" for minors will be determined by the District and/or designated school official(s), the definition of which may vary depending on the circumstances of the situation and the age of the students involved in online research.

The terms "minor," "child pornography," "harmful to minors," "obscene," "technology protection measure," "sexual act," and "sexual contact" will be as defined in accordance with CIPA and other applicable laws or regulations.

Under certain specified circumstances, the blocking or filtering technology measure(s) may be disabled for adults engaged in bona fide research or other lawful purposes. The power to disable can only be exercised by an administrator, supervisor, or other person authorized by the District.

The District will provide certification, in accordance with the requirements of CIPA, to document the District's adoption and enforcement of its Internet Safety Policy, including the operation and enforcement of technology protection measures (i.e., blocking or filtering of access to certain material on the Internet) for all District computers with Internet access.

Internet Safety Instruction

In accordance with New York State Education Law, the District may provide to students in grades K through 12 instruction designed to promote the proper and safe use of the Internet. The Commissioner will provide technical assistance in the development of curricula for this course of study which will be age appropriate and developed according to the needs and abilities of students at successive grade levels in order to provide awareness, skills, information, and support to aid in the safe usage of the Internet.

Additionally, students will be educated on appropriate interactions with other individuals on social networking websites and in chat rooms, as well as cyberbullying awareness and response.

Access to Inappropriate Content/Material and Use of Personal Technology or Electronic Devices

Despite the existence of District policy, regulations, and guidelines, it is virtually impossible to completely prevent access to content or material that may be considered inappropriate for students. Students may have the ability to access this content or material from their home, other locations off school premises, and/or with a student's own personal technology or electronic device on school grounds or at school events.

The District is not responsible for inappropriate content or material accessed via a student's own personal technology or electronic device or via an unfiltered Internet connection received through a student's own personal technology or electronic device.

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SUBJECT: INTERNET SAFETY/INTERNET CONTENT FILTERING (Cont'd.)**Notification/Authorization**

The District's AUP will be disseminated to parents and students in order to provide notice of the school's requirements, expectations, and student's obligations when accessing the Internet.

The District has provided reasonable public notice and has held at least one public hearing or meeting to address this policy prior to Board adoption. Additional public notice and a hearing or meeting is not necessary if and when amendments are made to this policy.

This policy must be made available to the FCC upon request. Furthermore, appropriate actions will be taken to ensure the ready availability to the public of this policy as well as any other District policies relating to the use of technology.

This policy is required to be retained by the school for at least five years after the funding year in which the policy was relied upon to obtain E-rate funding.

20 USC § 7131
47 USC §§ 254(h) and 254(l)
47 CFR Part 54
Education Law § 814

NOTE: Refer also to Policies #7315 -- Student Acceptable Use Policy (AUP)
#7316 -- Student Use of Personal Technology
District Code of Conduct

Adoption Date